

HANOVER TOWNSHIP
BOARD OF COMMISSIONERS
RE-ORGANIZATION MEETING
JANUARY 2, 2024
****MINUTES****

The Hanover Township Board of Commissioners conducted a public meeting on January 2, 2024 at the Municipal Building, 1267 Sans Souci Parkway, Hanover Township, Luzerne County, Pennsylvania. The Chairman called the meeting to order at 5:05 PM.

ROLL CALL OF HOLDOVER MEMBERS

Present: Commissioners George Bowers, Jeffrey Lewis.

APPOINTMENT OF TEMPORARY CHAIRMAN

Motion by Bowers, secc. Lewis that Jeff Lewis be appointed Temporary Chairman for the purpose of Re-Organization. MOTION CARRIED.

PRESENTATION OF CERTIFICATES OF ELECTION

The Temporary Chairman called for the Commissioners-elect to present their certificates of election to the Township Secretary. The Secretary read the certificates of Commissioners-elect for George Andrejko, Albert Bagusky, Joseph Howanitz, William Howatt, Ronald Krushnowski.

The Temporary Chairman introduced the Honorable Kyle Halsey, District Justice, who administered the Oath of Office to Commissioners Elect Andrejko, Bagusky, Howanitz, Howatt, Krushnowski.

Leonard Sanguedolce, Esq., Solicitor witnessed the signing of the Oaths of Office by the Commissioners.

The Temporary Chairman declared that George Andrejko, Albert Bagusky, Joseph Howanitz, William Howatt and Ronald Krushnowski are Commissioners of the Township of Hanover, County of Luzerne, Commonwealth of Pennsylvania.

The Temporary Chairman requested that Commissioners Andrejko, Bagusky, Howanitz, Howatt, Krushnowski take their seats on the Board of Commissioners.

ACCEPTANCE – OATH OF OFFICE

Motion by Bowers, secc. Lewis that the certificates of Election and the Oaths of Office are accepted and that the Certificates of Election be returned to the Commissioners, and the Oaths of Office be filed in the Office of the Township Secretary. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis, Andrejko. MOTION CARRIED.

NOMINATIONS FOR CHAIRMAN – Nominations from the Board

Motion by Lewis, secc. Bowers to nominate George Andrejko as Chairman of the Board of Commissioners. The Temporary Chairman called for any further nominations for Chairman twice. After nominations for chairman, the temporary chairman declared the nominations closed and called for a vote on the nomination of George Andrejko for chairman. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis, Andrejko. MOTION CARRIED.

NOMINATIONS FOR VICE-CHAIRMAN– Nominations from the Board

Motion by Bowers, secc. Krushnowski to nominate Jeff Lewis as Vice-Chairman of the Board of Commissioners. The Chairman called for any further nominations for Vice Chairman twice. After nominations for vice-chairman, the chairman declared the nominations closed and called for a vote on the nomination of Jeff Lewis for vice-chairman. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis, Andrejko. MOTION CARRIED.

APPOINTMENT OF TOWNSHIP MANAGER/BUDGET DIRECTOR

Motion by Bowers, secc. Lewis that Samuel Guesto be appointed and the employment agreement and addendum approved as Manager/Budget Director of the Township of Hanover for a term of two (2) years effective January 1, 2024 at a salary as per the 2024 Salary and Compensation Resolution. The bond for this position will be set at \$1,000,000.00. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis, Andrejko. MOTION CARRIED.

APPOINTMENT OF TOWNSHIP SECRETARY

Motion by Lewis, secc. Bowers that Jennifer Dukes be appointed as Secretary of the Township of Hanover for a term of two (2) years effective January 1, 2024 at a salary as per the 2024 Salary and Compensation Resolution. The bond for this position will be set at \$1,000,000.00. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis, Andrejko. MOTION CARRIED.

APPOINTMENT OF TOWNSHIP ASSISTANT BUDGET DIRECTOR

Motion by Lewis, secc. Bowers that Corena Brenner be appointed as Assistant Budget Director of the Township of Hanover for a term of two (2) years effective January 1, 2024 at a salary as per the 2024 Salary and Compensation Resolution. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis, Andrejko. MOTION CARRIED.

APPOINTMENT OF TREASURER

Motion by Lewis, secc. Bowers that Mildred Luba be appointed as Treasurer of the Township of Hanover for a term of two (2) years effective January 1, 2024 at a salary as per the 2024 Salary and Compensation Resolution. The bond for this position will be set at \$1,000,000.00. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis, Andrejko. MOTION CARRIED.

APPOINTMENT OF SOLICITOR

Motion by Lewis, secc. Bowers that Leonard Sanguedolce, Esq. be appointed as Solicitor of the Township of Hanover effective January 1, 2024 at a salary as per the 2024 Salary and Compensation Resolution. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis, Andrejko. MOTION CARRIED.

APPOINTMENT OF ENGINEER

Motion by Lewis, secc. Bowers that Borton Lawson be appointed as Township Engineer as per the fee schedule effective January 1, 2024. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis, Andrejko. MOTION CARRIED.

APPOINTMENT OF TRAFFIC SIGNAL AND STREET LIGHT REPAIR COMPANY

Motion by Lewis, secc. by Bowers that Kuharchik Construction be appointed as traffic signal and street light repair company per the fee schedule. This is necessary due to emergency nature of street and intersection light illumination. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis, Andrejko. MOTION CARRIED.

APPOINTMENT OF ZONING HEARING BOARD SOLICITOR

Motion by Lewis, secc. Bowers that Jack Zelinka, Esq. be appointed as Solicitor of the Township of Hanover Zoning Hearing Board for a term of two (2) years effective January 1, 2024 at a salary as per the 2024 Salary and Compensation Resolution and hourly rate. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis, Andrejko. MOTION CARRIED.

APPOINTMENT OF PLANNING COMMISSION SOLICITOR

Motion by Lewis, secc. Bowers that Michael Yelen, Esq. be appointed as Solicitor of the Township of Hanover Planning Commission for a term of two (2) years effective January 1, 2024 at a salary as per the 2024 Salary and Compensation Resolution and hourly rate. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis, Andrejko. MOTION CARRIED.

APPOINTMENT OF CIVIL SERVICE COMMISSION SOLICITOR

Motion by Lewis, secc. Bowers that Michael Blazick, Esq. be appointed as Solicitor of the Township of Hanover Civil Service Commission for a term of two (2) years effective January 1, 2024 at a salary as per the 2024 Salary and Compensation Resolution and hourly rate. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis, Andrejko. MOTION CARRIED.

APPOINTMENT OF CODE ENFORCEMENT OFFICER/BUILDING INSPECTOR/ASSISTANCE ZONING OFFICER/PLUMBING HVAC INSPECTOR

Motion by Lewis, secc. Bowers that Mark Bienias be appointed as Code Enforcement Officer/Building Inspector/Assistant Zoning Officer/Plumbing HVAC inspector for a term of two (2) years effective January 1, 2024 as per the 2024 Salary and Compensation Resolution and hourly rate. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis, Andrejko. MOTION CARRIED.

APPOINTMENT OF ZONING OFFICER

Motion by Lewis, secc. Bowers that Jamie Yurkoski be appointed as Zoning Officer for a term of two (2) years effective January 1, 2024 as per the 2024 Salary and Compensation Resolution and hourly rate. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis, Andrejko. MOTION CARRIED.

APPOINTMENT OF HEALTH OFFICER

Motion by Lewis, secc. Bowers that Michael Galaida be appointed as Health Officer for a term of two (2) years effective January 1, 2024 as per the 2024 Salary and Compensation Resolution and hourly rate. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis, Andrejko. MOTION CARRIED.

APPOINTMENT OF ELECTRICAL INSPECTOR

Motion by Lewis, secc. Bowers that Joseph Sleboda be appointed Electrical Inspector for a term of two (2) years effective January 1, 2024 at a salary as per the 2024 Salary and Compensation Resolution. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis, Andrejko. MOTION CARRIED.

APPOINTMENT OF PROPERTY AND MAINTENANCE OFFICERS

Motion by Lewis, secc. Bowers that William Kunec and Daniel Birozik be appointed as Property and maintenance officers for a term of two (2) years effective January 1, 2024 at a salary as per the 2024 Salary and Compensation Resolution. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis, Andrejko. MOTION CARRIED.

APPOINTMENT OF EMERGENCY MANAGEMENT COORDINATOR

Motion by Lewis, secc. Bowers that David Lewis be appointed Emergency Management Coordinator for a term of two (2) years effective January 1, 2024. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Andrejko. Abstain: Lewis. MOTION CARRIED.

APPOINTMENT OF MUNICIPAL SEPERATE STORM SEWER COORDINATOR

Motion by Lewis, secc. Bowers that Samuel Guesto be appointed Municipal Separate Storm Sewer (MS4) Program Coordinator for a term of two (2) years effective January 1, 2024. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis, Andrejko. MOTION CARRIED.

APPOINTMENT OF SEWAGE ENFORCEMENT OFFICER

Motion by Lewis, secc. Bowers that Steven Engenski be appointed sewage Enforcement Officer for a term of two (2) years effective January 1, 2024 at a salary as per the fee schedule. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis, Andrejko. MOTION CARRIED.

APPOINTMENT OF RIGHT TO KNOW OFFICER

Motion by Lewis, secc. Bowers that Samuel Guesto be appointed Right to Know Officer for a term of two (2) years effective January 1, 2024. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis, Andrejko. MOTION CARRIED.

APPOINTMENT OF POLICE DEPARTMENT RIGHT TO KNOW OFFICER

Motion by Lewis, secc. Bowers that David Lewis be appointed Police Department Right to Know Officer for a term of two (2) years effective January 1, 2024. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Andrejko. Abstain: Lewis. MOTION CARRIED.

DEPOSITORIES FOR HANOVER TOWNSHIP FUNDS

Motion by Lewis, secc. Bowers that the following be appointed depositories for a term of two (2) years effective January 1, 2024:

Fidelity Bank, Wayne Bank, M&T Bank, First Keystone Bank, FNCB Bank and The Pennsylvania Local Government Investment Trust.

On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis, Andrejko. MOTION CARRIED.

APPOINTMENT OF VACANCY CHAIRMAN

Motion by Lewis, secc. Bowers that David Brown be appointed Vacancy Chairman for a term of two (2) years effective January 1, 2024 at a salary as at a salary as per the 2024 Salary and Compensation Resolution. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis, Andrejko. MOTION CARRIED.

APPOINTMENT OF PLANNING COMMISSION MEMBER

Motion by Lewis, secc. Bowers that George Pajor be appointed to the Planning Commission for a term of four (4) years effective January 1, 2024 at a salary as at a salary as per the 2024 Salary and Compensation Resolution. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis, Andrejko. MOTION CARRIED.

APPOINTMENT OF ZONING HEARING BOARD MEMBERS

Motion by Lewis, secc. Bowers that Joseph Prato and Rick Baran be appointed to the Zoning Hearing Board for a term of five (5) years effective January 1, 2024 at a salary as at a salary as per the 2024 Salary and Compensation Resolution. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis, Andrejko. MOTION CARRIED.

APPOINTMENT OF WYOMING VALLEY SANITARY AUTHORITY BOARD MEMBER

Motion by Lewis, secc. Bowers that Samuel Guesto be appointed to the Wyoming Valley Sanitary Authority Board for a term of five (5) years effective January 1, 2024. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis, Andrejko. MOTION CARRIED.

APPOINTMENT OF CIVIL SERVICE COMMISSION MEMBERS

Motion by Lewis, secc. Bowers that Peter Korba and Frank Semanski be appointed to the Civil Service Commission for a term of five (6) years and George Andrejko be appointed for a term of two (2) years effective January 1, 2024. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis, Andrejko. MOTION CARRIED.

HIRING – FIRE DEPARTMENT

Motion by Lewis, secc Bowers that Joseph Scudder be hired to fill a vacancy in the Hanover Township Fire Department at a rate as per the Collective Bargaining Agreement effective January 3, 2024. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis, Andrejko. MOTION CARRIED.

APPROVAL – OPERATIONS AND MAINTENANCE AGREEMENT

Motion by Lewis, secc. Bowers to approve the Operations and Maintenance Agreement with NorthPoint Development for stormwater management for Buildings 1 and 2 and that the Chairman is authorized to sign them. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis, Andrejko. MOTION CARRIED.

APPROVAL - REDEVELOPMENT ASSISTANCE CAPITAL PROGRAM GRANT

Motion by Lewis, secc. Bowers to approve the request from the Hanover Area School District to apply for a Redevelopment Assistance Capital Program (RACP) grant for redevelopment of the track & field stadium. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis, Andrejko. MOTION CARRIED.

ADJOURNMENT

Motion by Lewis, secc. Bowers to adjourn the meeting. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis, Andrejko. MOTION CARRIED.

Jennifer Dukes, Secretary